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09/17/2013 Minutes

Arlington Master Plan Advisory Committee

Minutes: Sept. 17, 2013, 7:00-9:00 PM

Approved: Sept. 25, 2013

Art Room, Arlington Senior Center

Members present: Charles Kalaskas, Monica Tibbits-Nutt, Carol Svenson, Joe Barr, Pam Heidell, Greg Bowe, Eric Bourassa, Sheri Baron, Bob Radochia

Members absent: Ann LeRoy, Harris Band

Also present: Consultant Judi Barrett (RKG Associates); Christine Scypinski (ARB); Carol Kowalski, Laura Wiener, and Joey Glushko of the Planning Dept.

The meeting was called to order at 7:05 PM. The minutes of August 1, 2013 were unanimously approved.

Operating procedures – Carol Kowalski requested, and the group agreed, that this topic be tabled until the next meeting

Action: This topic will be put on the Sept. 25 meeting agenda.

Town Day Participation - Arrangements

- Monica Tibbits-Nutt presented an image of a magnet face that has been ordered and will be available for Town Day; she also displayed the image of a poster (daily transportation usage among Arlington residents) which will be on display for Town Day.
- A schedule was handed out listing the volunteer participants who would be at the booth throughout the day – setup to dismantling.
- Some additional map/chart display materials are being worked on.

Work on Goals for Master Plan Elements – Judi Barrett led these discussions on selected draft goals which were compiled by the Goals Working Groups. The goals were computer-projected and as discussion of specific goals progressed, each was modified throughout the discussions.

Action: Judi Barrett felt that these discussions and revisions gave her satisfactory input and impression for her team to make additional revisions to remaining draft goals. She will make available to the MPAC a copy of the revisions done this evening, and additional revisions that her team will develop. **These will be available for the Sept. 25 meeting.**

Outside of the goals contents, there was discussion about consistency of style and format of the goals; generally, the decision was to have short statements and very broad goals, where measurable objectives would later be added to guide actions and the implementation.

Judi Barrett explained that a key tool available to clarify the terms used in stating the broad goals is a “**sidebar definition**.” The group repeatedly came back to this style/formatting tool, and we can anticipate its use in the developed plan.

Public Comment – There were no visitors/comments this evening.

Meeting adjourned at 9:10 PM

Minutes submitted by Joey Glushko